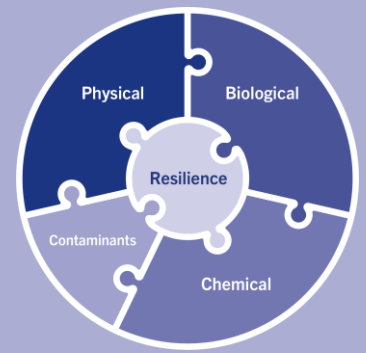


Shipping instructions plant samples outside the EU

Testing for Life

15-10-2024



Eurofins Agro Testing Wageningen is allowed to receive plant material from outside the European Union. However strict guidelines apply due to EU phytosanitary rules. Failing the follow these guidelines may lead to serious delays or destruction of your sample.

Please follow these steps to send plant material to Eurofins Agro Testing Wageningen correctly.

Step 1. Before shipping a sample, please ensure the material is allowed

- Check whether Eurofins Agro Testing Wageningen is allowed to receive the plant material you intend to ship. An overview of commonly requested plant species and analyses is provided [here](#)
- If the requested plant species is not included in this overview, please submit your request using the form at the bottom of [this webpage](#).
- Note: The Canary Islands are not considered EU-territory according to the European phytosanitary rules.

Step 2. Collecting the plant sample

- For chemical analyses: include only plant parts necessary for the requested analysis (leaves or fruits). Make sure that no soil is attached. Note that including other plant parts or soil in your shipment may cause the entire shipment to become prohibited (forbidden).
- For plant health analyses: collect afflicted parts and make sure to remove any soil particles. Note that many symptoms like yellowing and wilting originate from the roots or plant base. Therefore, it is important to include these plant parts in the sample.

- Take careful note of all plant material included in each sample (species, plant parts and amount), this information is essential for steps 4 and 5.
- Fill out the necessary [order form\(s\)](#).

Step 3. Acquire the necessary documents

- Use [this flowchart](#) available on our website to determine what documents you need for your shipment.
- For plant material that is not restricted, request a phytosanitary document at your national plant protection organization.
- For restricted plant material or in case a phytosanitary document is not available: request a permit (Letter of Authority or LoA) [here](#) (select plant) or email (horti@ftbnl.eurofins.com), and follow the instructions.

Step 4. Packing list

- Fill in the 'packing list plant material Eurofins'. This list can be found [here](#). Make sure to include all the necessary information about the material: English and botanical (Latin) name of the plant species, plant parts, amount, etc.
- On the packing list, clearly mark which analysis is requested.



Step 5. Packaging the sample

- Put a clear identification label on each sample and pack the sample(s) in a leak-proof, well-sealed bag.
- Plant samples should be shipped separately from other samples; please do not combine water, soil, or substrate samples in the same shipment.
- Samples that need to undergo different types of analyses (chemical or crop health analysis) should be shipped separately.
- Put the sample(s) in a sturdy box.
- Include paperwork inside the box:
 - Order forms
 - Original plant permit/LoA (if applicable)
- Close the box and seal it completely.
- Write on the package in well-readable letters:

Import Destructive Research (plant material) DO NOT OPEN

Step 6. Add the following documents to the outside of the box

- Phytosanitary document and/or copy of the plant permit/LoA
- Packing list for shipping plant material
- Pro forma invoice (see step 7)
- Plant Doctor DOIV document (only for crop health samples). This document can be found [here](#)

Step 7. Shipping the sample

- Use an express service for shipping samples, we recommend DHL Express.
- Ship your samples to the following address:
*Eurofins Agro, dept. Horticulture
 Binnenhaven 5
 6709 PD Wageningen
 The Netherlands*

- Include sender information:
*Company Name
 Address
 Place
 Country
 Phone*
- Note: DHL Express provides a pro forma invoice with each shipment. Ensure to fill in 0 or 1 euro as the value of the shipment, as the shipment includes samples for research without monetary value.

Step 8. Track the package

- Keep track of the package to ensure transportation goes smoothly.
- Please contact Eurofins Horti customer support if any problems or questions arise: horti@ftbnl.eurofins.com

We look forward to receiving your samples!